



**ASCLS- Missouri 2021 Leadership Meeting
Via Conference Call & Zoom
05/08/2021
10:00 AM
Meeting Minutes**

Call to Order – Stephanie Godfrey, President at 10:08 AM

Attendance

Present: Steph Godfrey (President)
Renee Setina (Past-President)
Candi Barker (President-Elect)
April Hansen (Treasurer)
John Koenig (Second YR Board)
Jeanne Anderson (First YR Board)
Tim Randolph (Leadership Development)
Hannah Zane (Bylaws)
Danyel Anderson (Nominations)

Absent: Lucia Johnson, Debbie Baudler, Mary Lou Vehige, Alese Thompson
Christy Murray Jaime Pendel

Secretary Report – Minutes of 02142021 Leadership Meeting - Mary Lou Vehige

**ASCLS-MO Board and Leadership Meeting via ZOOM
Minutes
February 14, 2021**

ATTENDANCE

Board Members: Stephanie Godfrey (President), Candi Barker (President-Elect), Renee Setina (Past-President), Mary Lou Vehige (Secretary), April Hansen (Treasurer), John Koenig (2nd Yr Director), Jeanne Anderson (1st Yr Director)

Leadership: Hannah Zane (Bylaws), Danyel Anderson (Nominations), Lucia Johnson (TRMSF)

CALL to ORDER Meeting was called to order at 1:09 p.m. by President Stephanie Godfrey.

REPORTS

Secretary: Meeting Minutes from the March 28, 2020 ASCLS-MO Board and Leadership Meeting and the May 2, 2020 ASCLS-MO Annual Membership Meeting were presented and approved.

Treasure: April Hansen presented a written report. The checking account balance as of January 20, 2021 was \$13,165.64. Current balance of the Annual Meeting/Conference checking account is \$16,240.34.

President: Stephanie Godfrey reported on the Region VI Council meeting. It was mainly announcements regarding activities and deadlines related to national ASCLS. The next Region VI meeting is scheduled for late March. The Region VI Director position will be open for the election during the 2021 ASCLS Annual Meeting.

Nominations Committee: Chair, Renee Setina announced that the following positions are open for 2021-2022: President-Elect, Secretary, 1st Year Director, Nominations Committee (3 positions), and Delegates for the ASCLS House of Delegates (number to be determined base on ASCLS-MO membership). If interested in any of these positions, contact Renee. A ballot with a slate of candidates will be sent out electronically to all members **by April 1** with ballots closed on **May 1, 2021**.

Tom Reddig Missouri Scholarship Fund (TRMSF): Fund Administrator, Lucia Johnson reported she is investigating obtaining 501(c)(3) federal status for the TRMSF as a charitable organization. NOTE: ASCLS-MO is classified as a 501(c)(6) organization.

OLD BUSINESS

Bylaws: Chair, Hannah Zane announced that the 2020 amended Bylaws were approved by the membership via electronic vote formally recorded into the record on May 2, 2020. Associated Standard Operating Procedures were approved by the ASCLS-MO Board in accordance with the Bylaws. The approved Bylaws have been sent to ASCLS. Hannah was asked to send the 2020 Bylaws/SOPs to Stephanie Godfrey for posting on the ASCLS-MO website (www.asclsmo.org). Hannah indicated the ASCLS-MO Leadership Handbook was last updated in 2014. It was decided to table a review and update pending the outcome of discussion/decision on restructuring the ASCLS-MO Board and Leadership.

Board and Leadership Restructure Proposal: John Koenig submitted a written report outlining a proposal for restructuring the ASCLS-MO board and Leadership to enhance efficiency. He included a diagram illustrating the proposed change; a document outlining responsibilities, etc.; a process for implementing the change; and a review of Bylaws/SOPs indicating amendments/changes necessary if the proposal is accepted. There was some confusion related to the Bylaws/SOP document (re: 2018 vs.2020) used for the review. John will obtain the approved 2020 document and review again and send to the Board/Leadership. [NOTE: John sent updated document reviews on February 17, 2021 and asked the leadership to review and return comments to him **by April 1, 2021**.]

2020 ASCLS-MO Annual Meeting and Conference: The 2020 Conference was cancelled due to the pandemic. Candi Barker (Chair) reported that refunds were sent to all registrants and vendors who requested refunds. About 50% of vendors requested that the money be held for the 2021 conference.

2021 Joint ASCLS-MO and HOA CLMA Meeting—Gateway to Laboratory Learning: Candi Barker, General Co-Chair submitted a written report. The meeting/conference is scheduled to be held **November 10 & 11, 2021** at the **Embassy Suites-St. Charles**. The meeting has been moved to the Fall due to the COVID-19 pandemic. The contract includes a Force Majeure clause (60 days) and adherence to CDC guidelines for travel/attendance. The planning committee will reconvene in April 2021 to continue preparations. Lucia Johnson suggested an idea for an educational panel presentation on the difference between professional organization membership, professional certification, licensure, and unionization. Possibly present live (with PowerPoints), record, and post to general membership.

NEW BUSINESS

2021 ASCLS-MO Annual Membership Business Meeting: Because of Bylaws/SOPs (both national and state) related to fiscal year requirements, an Annual Membership Business meeting must be held before the ASCLS Joint Annual Meeting in June. The tentative date for a “Virtual” ASCLS-MO Annual Membership Business Meeting is **Saturday, May 15, 2021**. Details TBD.

2022 Joint ASCLS-MO/ASCLS-KS Annual Meeting (Kansas City): Our normal cycle for meeting locations is unclear because of cancellations due to the COVID-19 pandemic. Candi Barker will contact Kansas regarding plans for 2022.

Report from the Mid-Year ASCLS House of Delegates: President-Elect Candi Barker submitted a written report with related documents. There were three task force reports (Regional Standardization, State Dues Standardization, and Creating a 21 Century House of Delegates) and a revised Position Paper (“Value of Clinical Laboratory Science Personnel and Services in Healthcare”, ASCLS Board of Directors referred January 5, 2021). Ensuing discussion was generally favorable regarding streamlining, standardization, and an ongoing role of the House of Delegates throughout the fiscal year.

UPCOMING MEETINGS

May 8, 2021 (tentative):	ASCLS-MO Board/Leadership Meeting (virtual)
May 15, 2021 (tentative):	ASCLS-MO Annual Membership Business Meeting (virtual)
June 27-July 1, 2021:	ASCLS Joint Annual Meeting (Omni Louisville Hotel, Louisville, KY)

ADJOURNMENT

John Koenig moved to adjourn the meeting. Second by Lucia Johnson. Meeting adjourned at 2:55 p.m.

Submitted by: Mary Lou Vehige, Secretary

Discussion: No Discussion

Approved: Yes

Treasurer Report – April Hansen

ASCLS - MISSOURI

Treasurer's Report to the Board of Directors

Report Date: May 8, 2021

Discussion: No Discussion

Approved: Yes

Board Report – Steph Godfrey

Candi: From Region Council Meeting

- Kim Von Ashen is running for ASCLS President.
- Lindsey and Nick are running for Region Director.
- ASCLS is looking at Restructure
- Restructure of State Dues
- Director vs Region Director where Directors are nominated from whole Membership rather than from Region Membership.
- Region caucus in June and at National Meeting
- National Meeting will be both onsite and virtual
- May 12 Deadline for early registration

Committee Reports –

Nominations – Renee Setina

ASCLS-MO 2021-2022 Leadership Election conducted electronically via Survey Monkey. Ballot emailed to ASCLS-MO membership via ASCLS Community on April 25, 2021. Election ballot will close on May 25, 2021.

Following candidates accepted nominations:

President-Elect: Jeanne Anderson

Secretary: John Koenig

1st Year Board Director: Alese Thompson and Danyel Anderson

Nomination Committee: Tim Randolph, Lucia Johnson and Brenna Ildza

Only contested position is for 1st year board member. Both candidates have agreed who receives majority of votes will be 1st year board director and other would accept 2nd year board director appointment to complete Jeanne Anderson's term.

Bylaws - Hanna Zane

Bylaws/SOP Document Status:

1. Our Bylaws Document has been amended and approved by our Board and Membership, and by the ASCLS Bylaw Committee in 2020.
2. The Standard Operating Procedures (SOP) were also revised and approved by our Board in January 2020.
3. Subsequently, our Bylaws/SOP Document was sent to ASCLS Administration for filing in September 2020.
4. Our current Bylaws/SOP Document has been posted on the ASCLS-MO website. (www.asclsmo.org)

ASCLS-MO Leadership Handbook.

Our Leadership Handbook has been also posted on our website. It was last updated in 2014 and contains obsolete information. It should be removed until an updated version is available for posting.

Proposal for Restructuring ASCLS-MO Board and Leadership.

The Restructuring Proposal by John Koenig was reviewed and discussed at the previous Leadership Meetings. To clarify his Proposal and facilitate the Leadership discussions, John revised certain components of our Bylaws and SOPs. No definite decisions were made.

Because there is a possibility that the HOD may vote to amend the current ASCLS Bylaws, during the National Meeting, John has proposed the following:

" table the proposed Board and Leadership Restructuring, until we can review the ASCLS Bylaws for changes voted by the HOD. It is prudent to do so."

I support John's decision.

Awards – Renee Setina

Renee submitted candidate for Lifetime Achievement to Steph.
Steph will submit to ASCLS.

Omicron Sigma have been submitted

Member of the Year needs to be submitted

Membership Awards (10,25, and 50 Year) will be reviewed by Renee for next weeks meeting.

Renee will have plaques made, John will find template and send it to Renee.

Scholarship: No Report

Candi will contact Lucia to request an update

Publicity: See Website Report

Districts: No Report

Leadership – Tim Randolph

Ascending and Developing Member Forums

Tim is working with other educators in Leadership to get Ascending and Developing Forums up and running.

April suggested Kim LaMarr from Joplin Mercy MLS Program to Tim who she believed would be interested in helping with this.

It was also suggested that we contact Ascending Professionals on our Membership List. Candi will send list around for leadership to review.

Membership

125 Members including students. Need to know membership numbers to determine Delegates by May 15 annual membership business meeting.

Discussion of Dues increase and 3 year renewal ;

Discussed Membership Monday discussion every Monday through Connect Community.

Government Affairs

Few comments from National Government Affairs during past Year.

Leg Day has moved to the Fall this year, This will most likely continue for better to access legislators because they will be in session

Website

- John Godfrey is doing updates to the Website.
- ASCLS-MO Meeting updates are done on website.
- Steph asked everyone to review the Website and send to her.
- Leadership Roster needs to be updated on website. Steph will have updated this week.

Old Business –

Board Restructure Proposal – John Koenig

I move that the Board Tables any action on Board Restructure and Bylaws/Sop until after the 2921 ASCLS House of delegates. I also move that the restructure be brought back into consideration after any House of Delegation Actions.

Second: Candi Barker

Discussion: Tabled until after January 22 HOD Virtual Meeting.

Motion: Approved

2021 Annual Meeting and Conference – St. Louis – November 10, 11, 2021 –

Report - Joint ASCLS-MO and HOA CLMA Meeting – Gateway to Laboratory Learning

Reported By: Candi Barker, General Co-Chair

Full Report:

Dates: November 10 & 11, 2021

Theme: Gateway to Laboratory Learning

Where: Embassy Suites – St. Charles, St. Louis

The committee has re-started the planning of the meeting with HOA-CLMA. We are exploring a hybrid meeting which would include some virtual sessions. The hotel has been contacted regarding logistics and costs.

Please Note: Renee Setina will fill in as PACE chair for meeting due to a vacancy in that position.

All speakers except 3 have agreed to speak in November

We had 15 Vendors for the meeting who remained from last April and have just added a new Vendor for the meeting, This brings total to 16 Vendors.

New Business –

Joint 2022 Annual Meeting – Kansas City – Candi Barker

Report - Joint ASCLS-MO, ASCLS-KS and HOA CLMA Meeting – Patchwork of Knowledge

Reported By: Candi Barker

Full Report:

Dates: TBD in Spring 2022

Theme: Patchwork of Knowledge

Where: Kansas City

ASCLS-KS and HOA-CLMA have contacted. The consensus was to start planning in the fall of 2021. I requested that a hotel be identified prior to the fall planning start.

2021-2022 – **Nominations** – Candidates – Renee Setina

See Nominations Report

2021 **Missouri Annual Meeting – May 15, 2021 at 10:00 AM** – Steph Godfrey

ASCLS National Membership Business Meeting – Delegation

President : Steph will attend Virtually

President-Elect: Candi will attend onsite

Delegate 1/ President-Elect-Elect: Jeannie will attend Virtually

Delegate 2 (need to know Membership Count to determine if we have this Delegate

Ascending Professional: Vacant

Developing Professional: Vacant

Alternate Delegates:

John Koenig – onsite

Renee Setina – Virtual /onsite to be determined

Danyel Anderson – Possibly Virtual

Other New Business

- Fiscal Year Budget: Will send to Leadership today and will be voted on by membership May 15 at the business meeting.

Discussion: Received no Bill for PACE from National or Assessment from Region this year. We did not use PACE in 2020 so no Bill. Region Assessment is believe to be \$0 for this fiscal year.

Adjournment

Moved to adjourn: John Koenig

Second: Tim Randolph

Adjourned at: 11:27 AM

Submitted by: John Koenig May 8, 2021